CAP COMPETITION ENTRY SYSTEM 2018

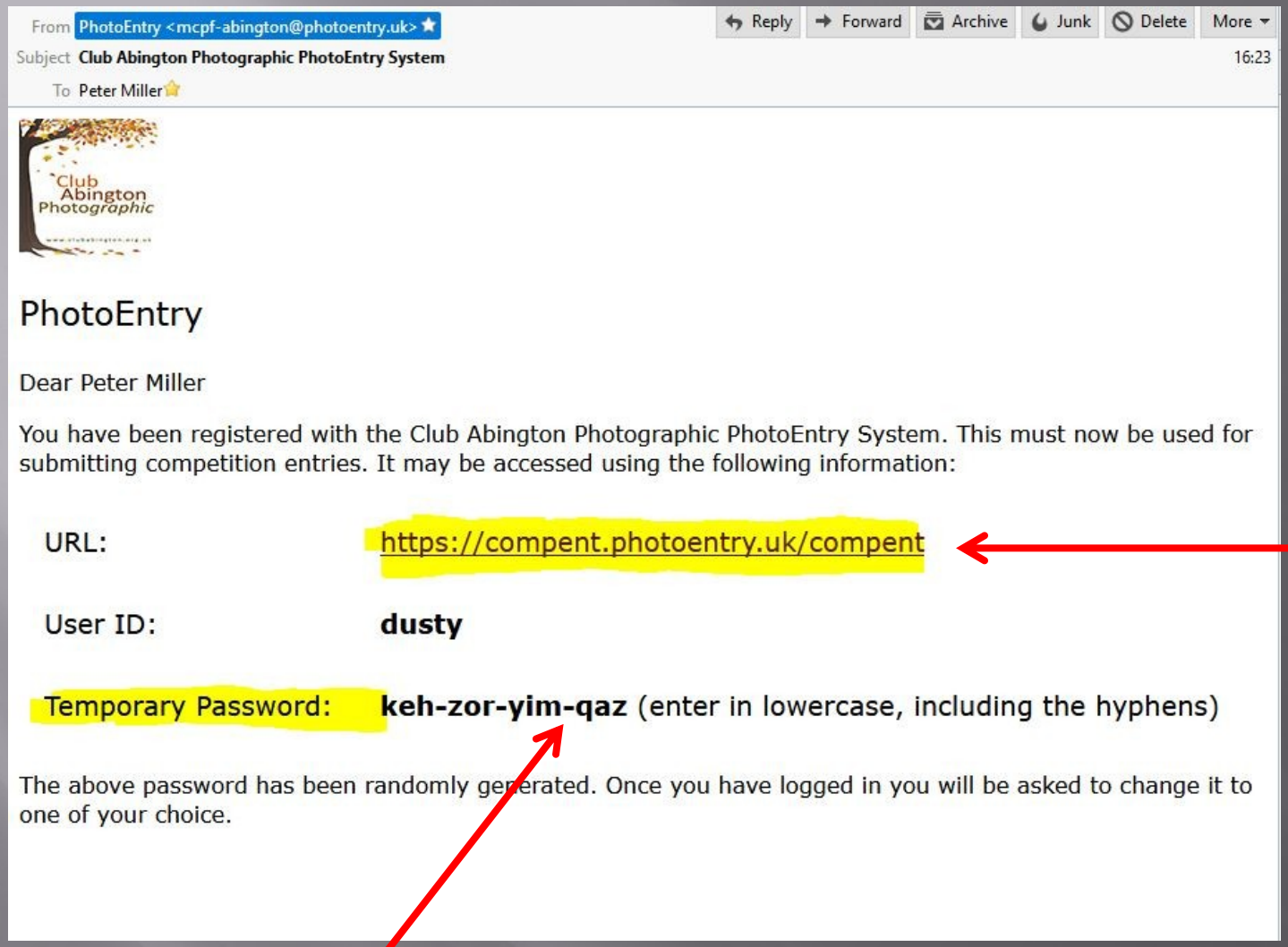
Aims

Make it easier for members to enter competitions and manage their own entries.

To have a system whereby an alternative administrator could take-over as required. (To cover holidays, sickness etc)

To have a consistent "year-on-year" structure to administer the club competitions.

When registered, you will receive a message like this:



From PhotoEntry <mcpf-abington@photoentry.uk>
Subject Club Abington Photographic PhotoEntry System
To Peter Miller

Reply | Forward | Archive | Junk | Delete | More

16:23

Club Abington Photographic

PhotoEntry

Dear Peter Miller

You have been registered with the Club Abington Photographic PhotoEntry System. This must now be used for submitting competition entries. It may be accessed using the following information:

URL: https://compent.photoentry.uk/compent

User ID: **dusty**

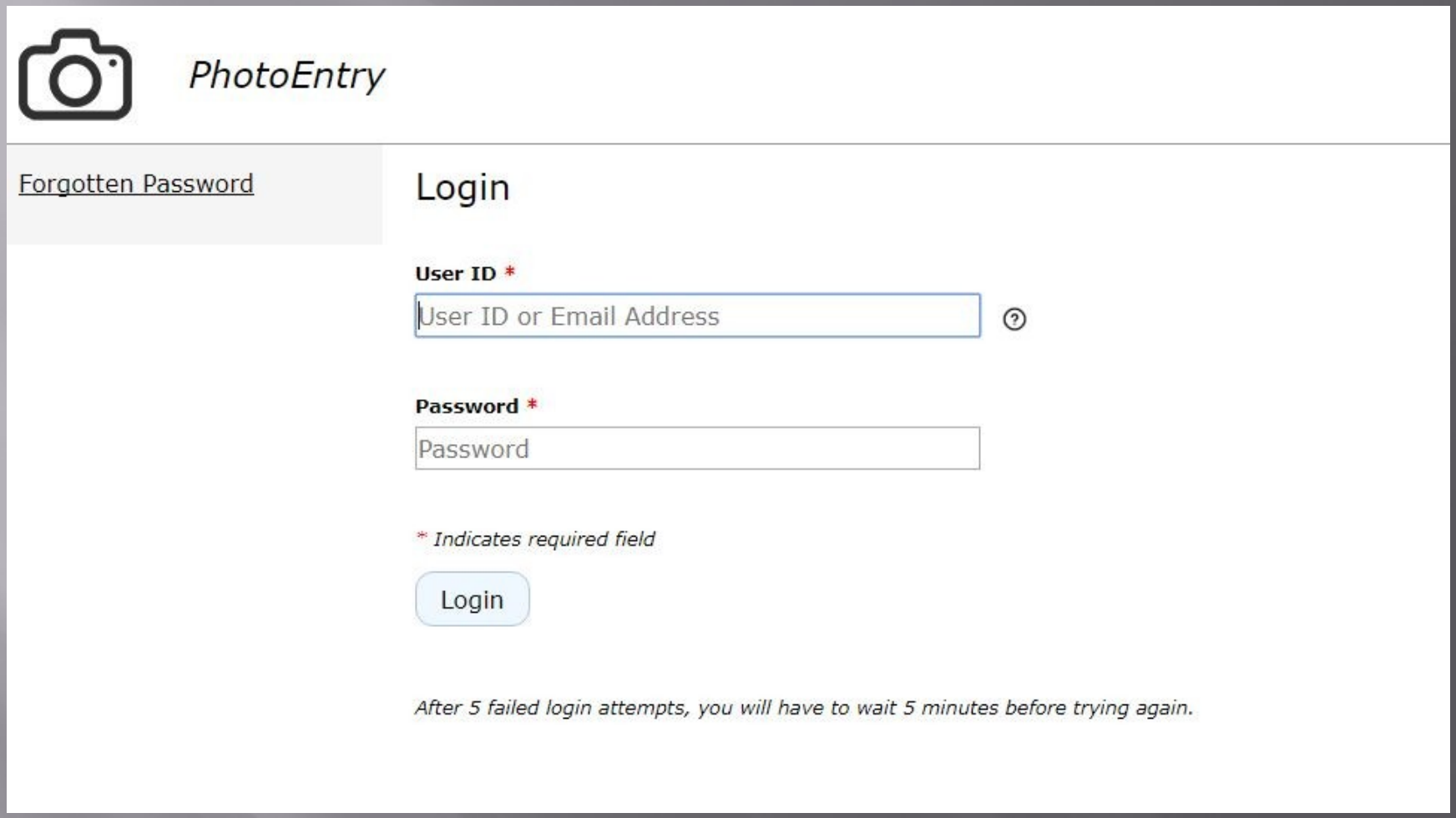
Temporary Password: **keh-zor-yim-qaz** (enter in lowercase, including the hyphens)

The above password has been randomly generated. Once you have logged in you will be asked to change it to one of your choice.

Click here to start.

(Or type into your web browser)

This is an example and not your actual password!

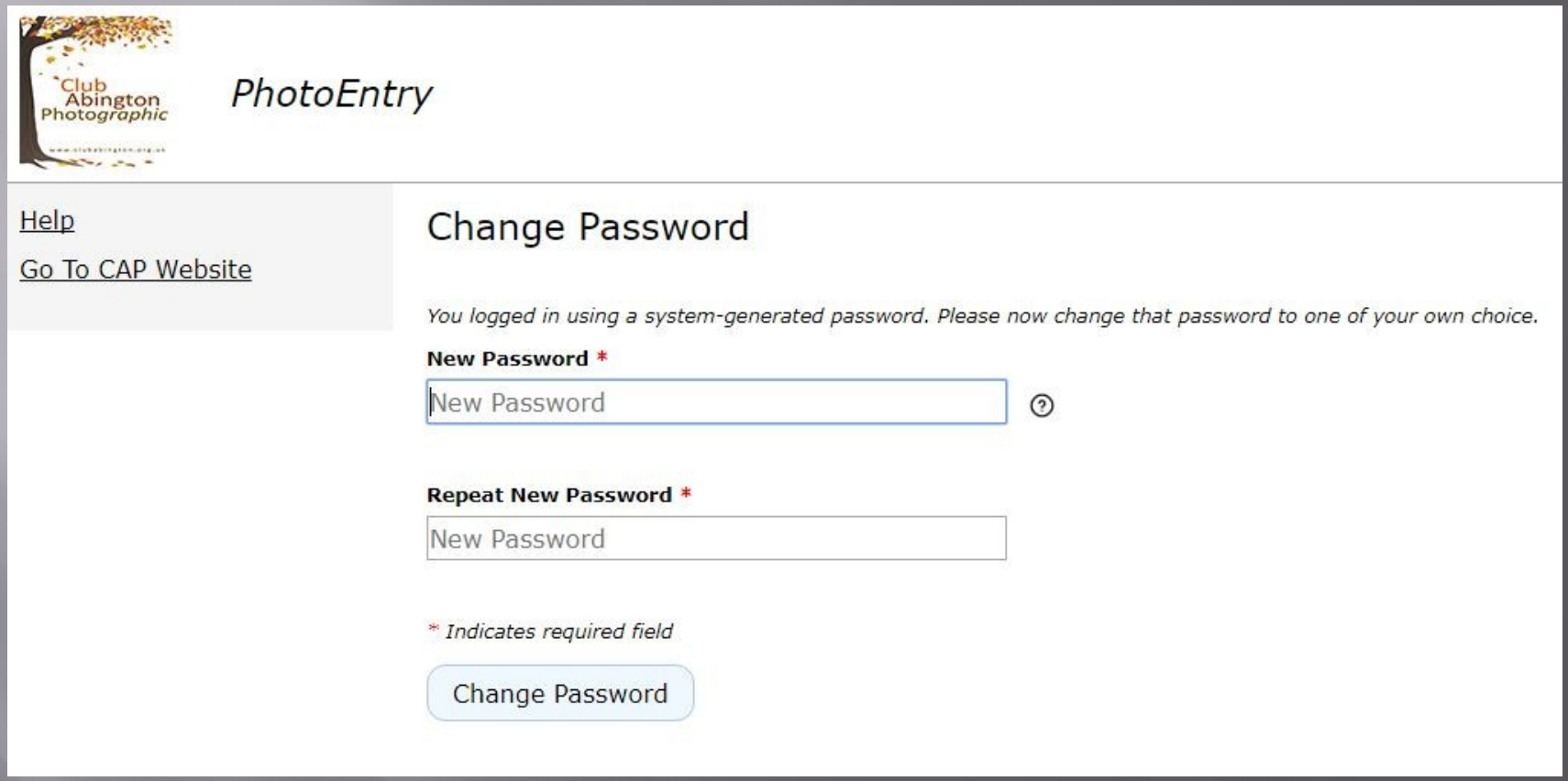


When you first log on to PhotoEntry, you will be prompted to enter the login details sent via email to you from the PhotoEntry administrator.

Remember your temporary password must be entered in lowercase, including the hyphens

Enter a password of your choice. (Don't forget it!)

Then click "Change Password"

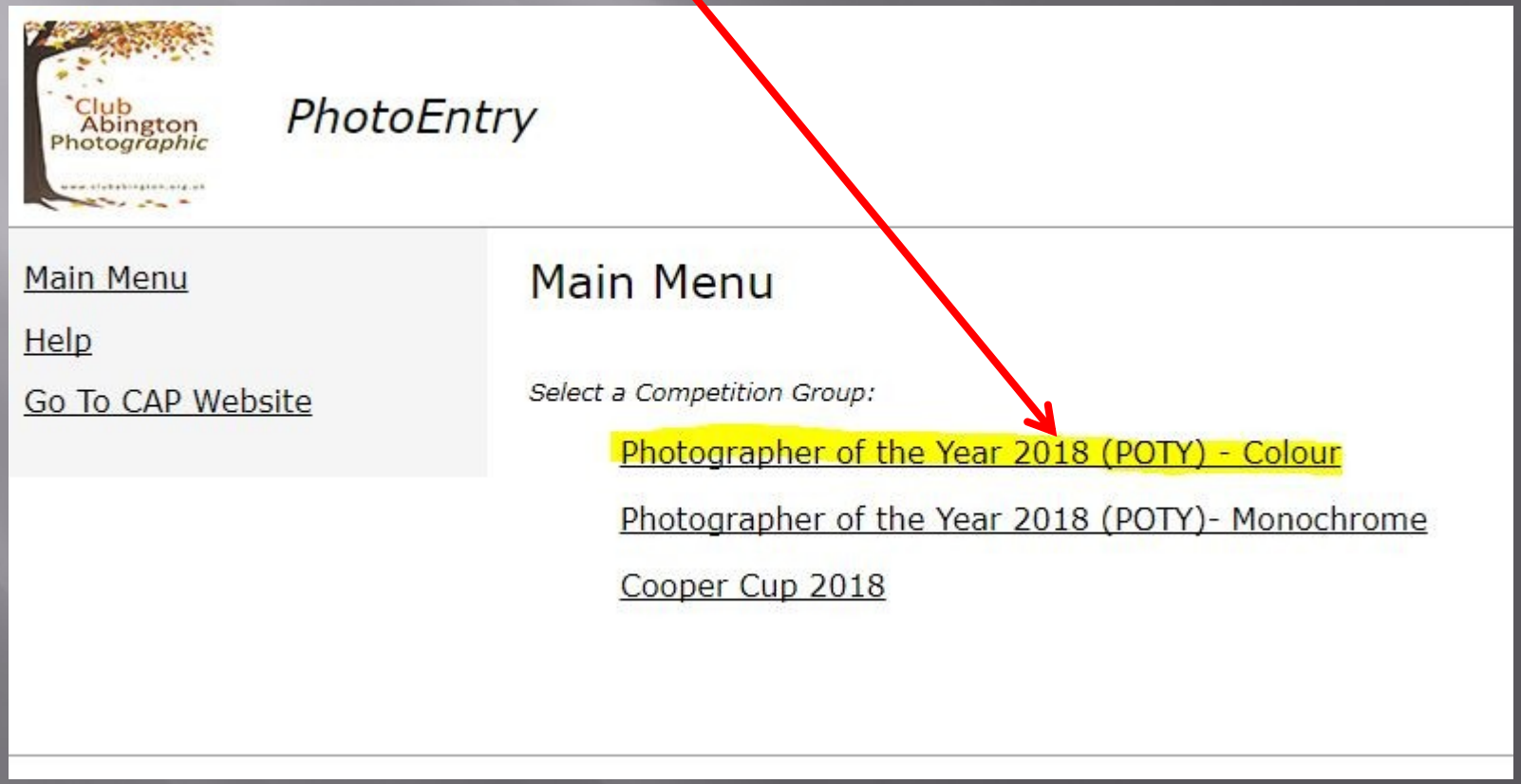


- **The previous steps do not have to be repeated.**

You can now enter a competition

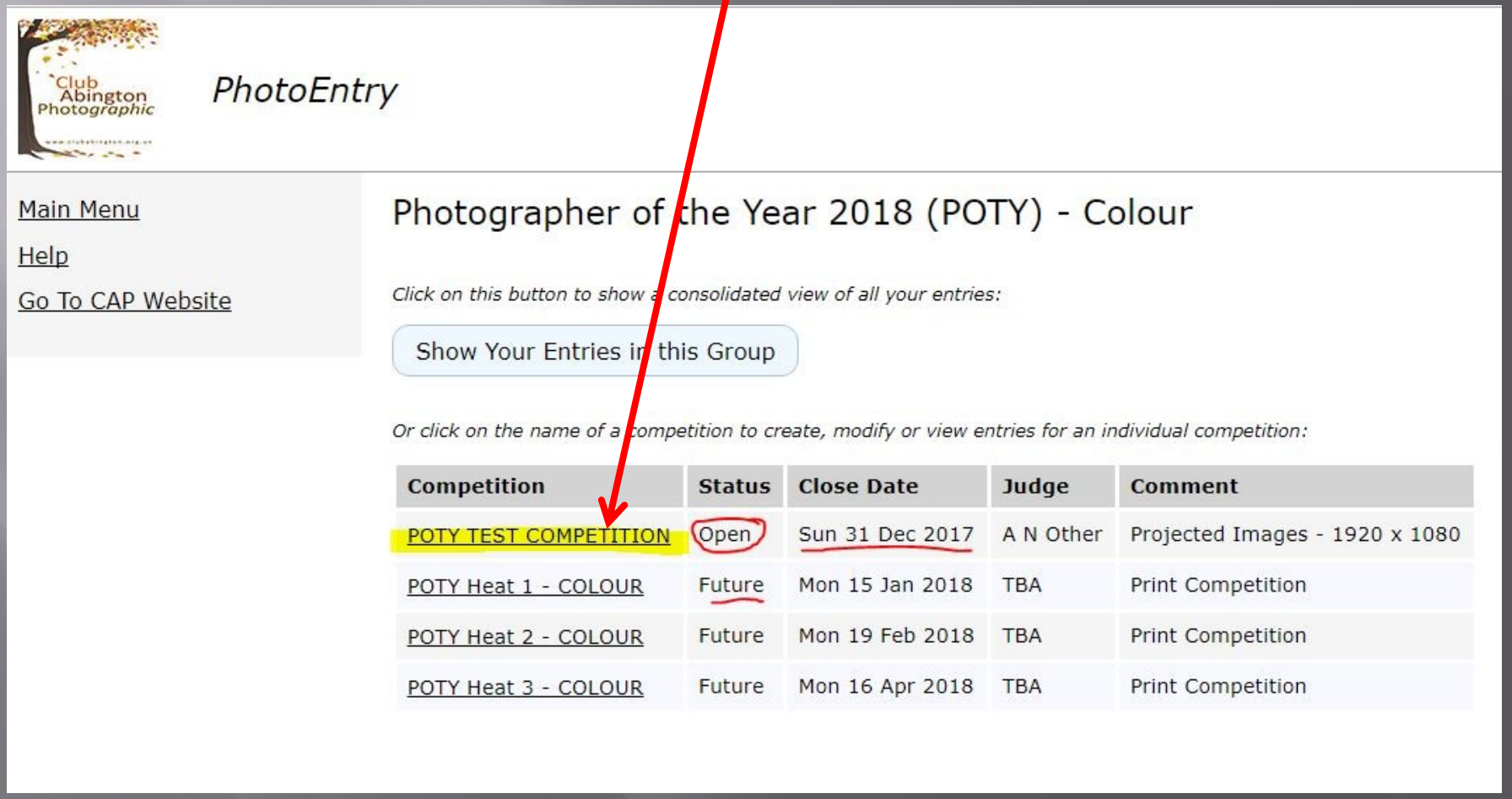
It is suggested you try the "Test Competition" to familiarise yourself with the system. Feel free to add / delete /modify your entry

Click here to start

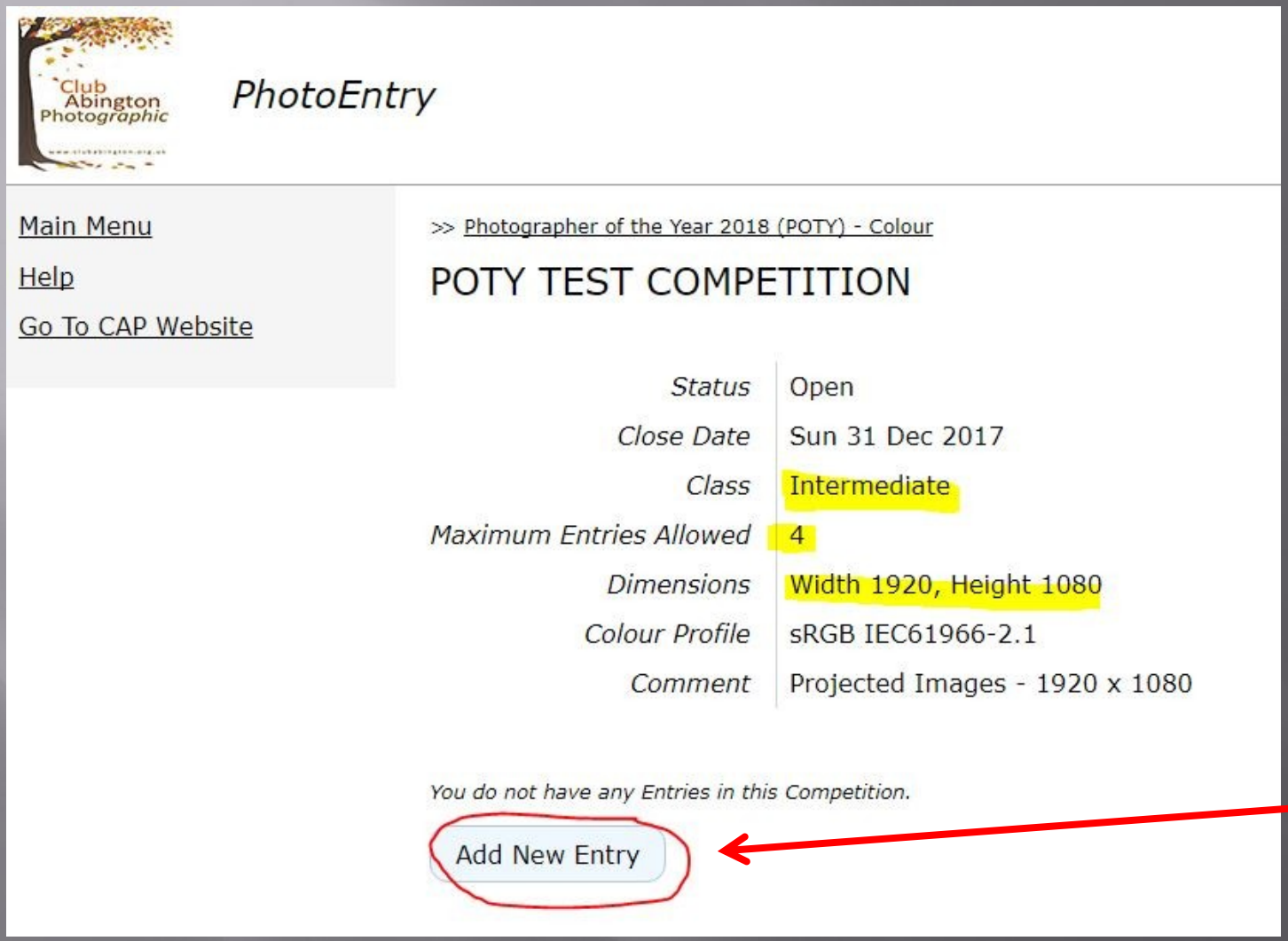


Note the "Status" & "Closing dates" of available competitions etc.

To try the "Test Competition", click here

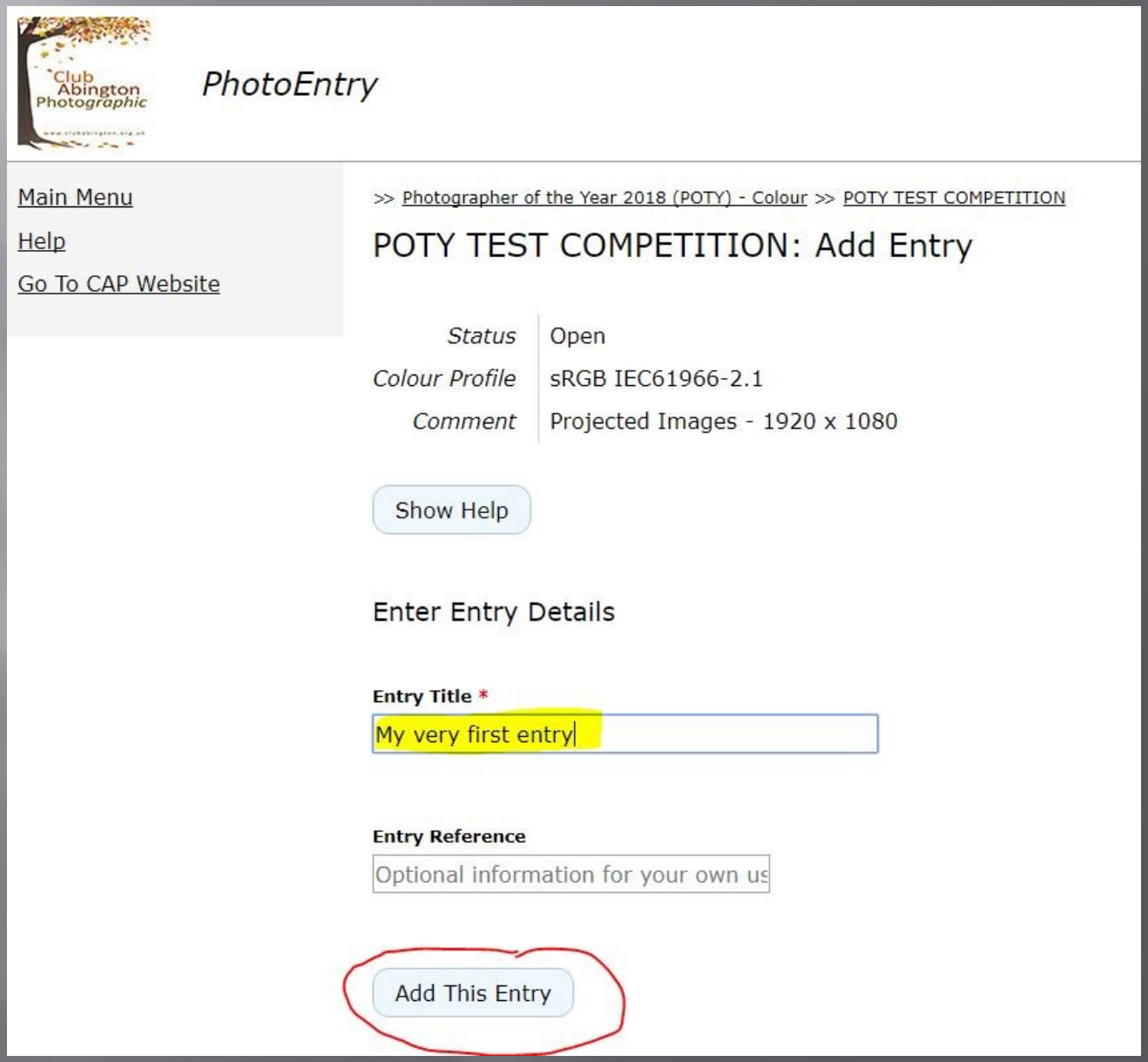


Details of the competition. Note that your "Class" is already selected. For the test, you can enter 4 images.



Click here

Enter the TITLE of your entry (not the File name) and click the ADD button



Now choose from you PC the image to be used with the Title "My very first entry"

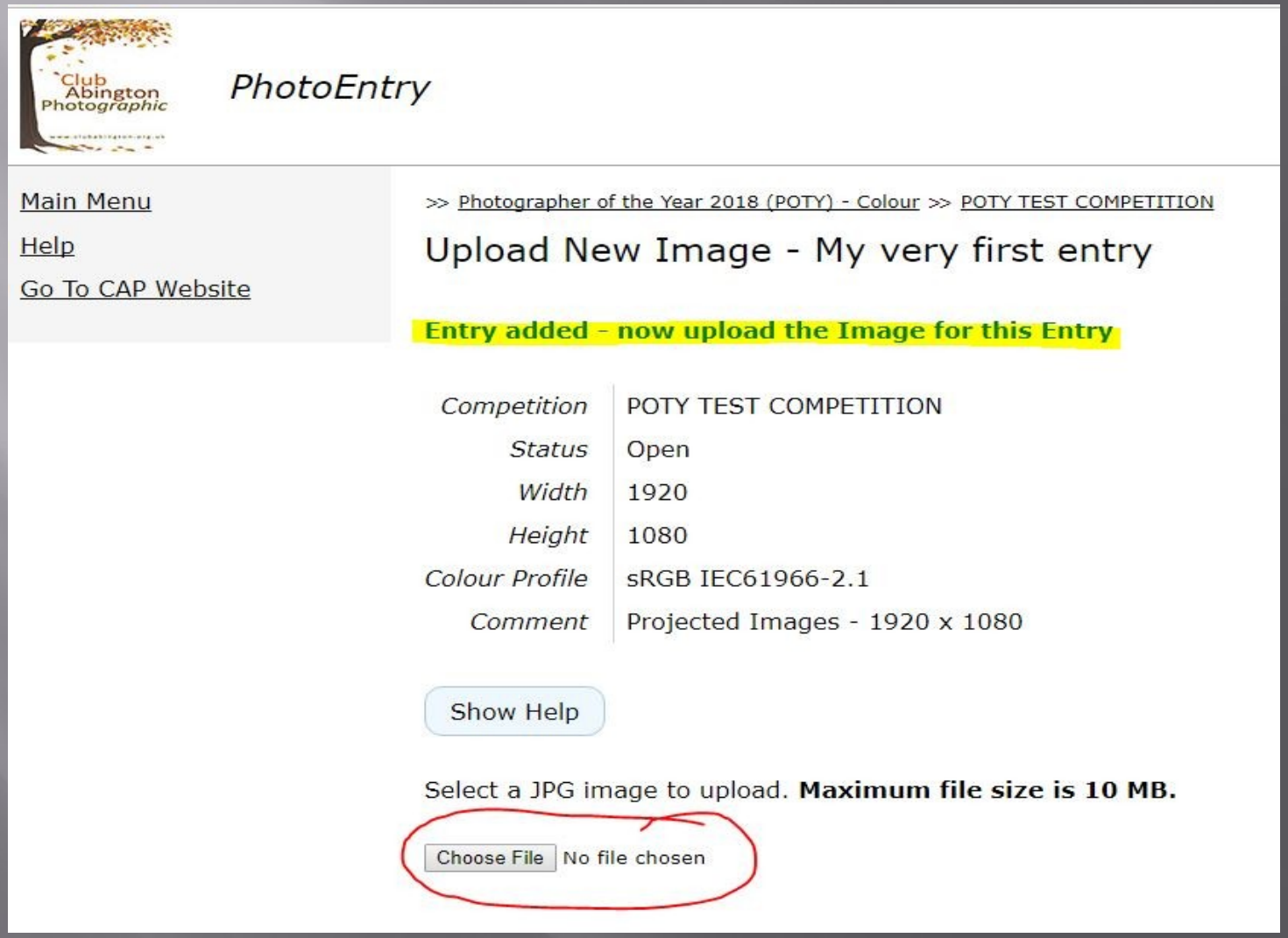
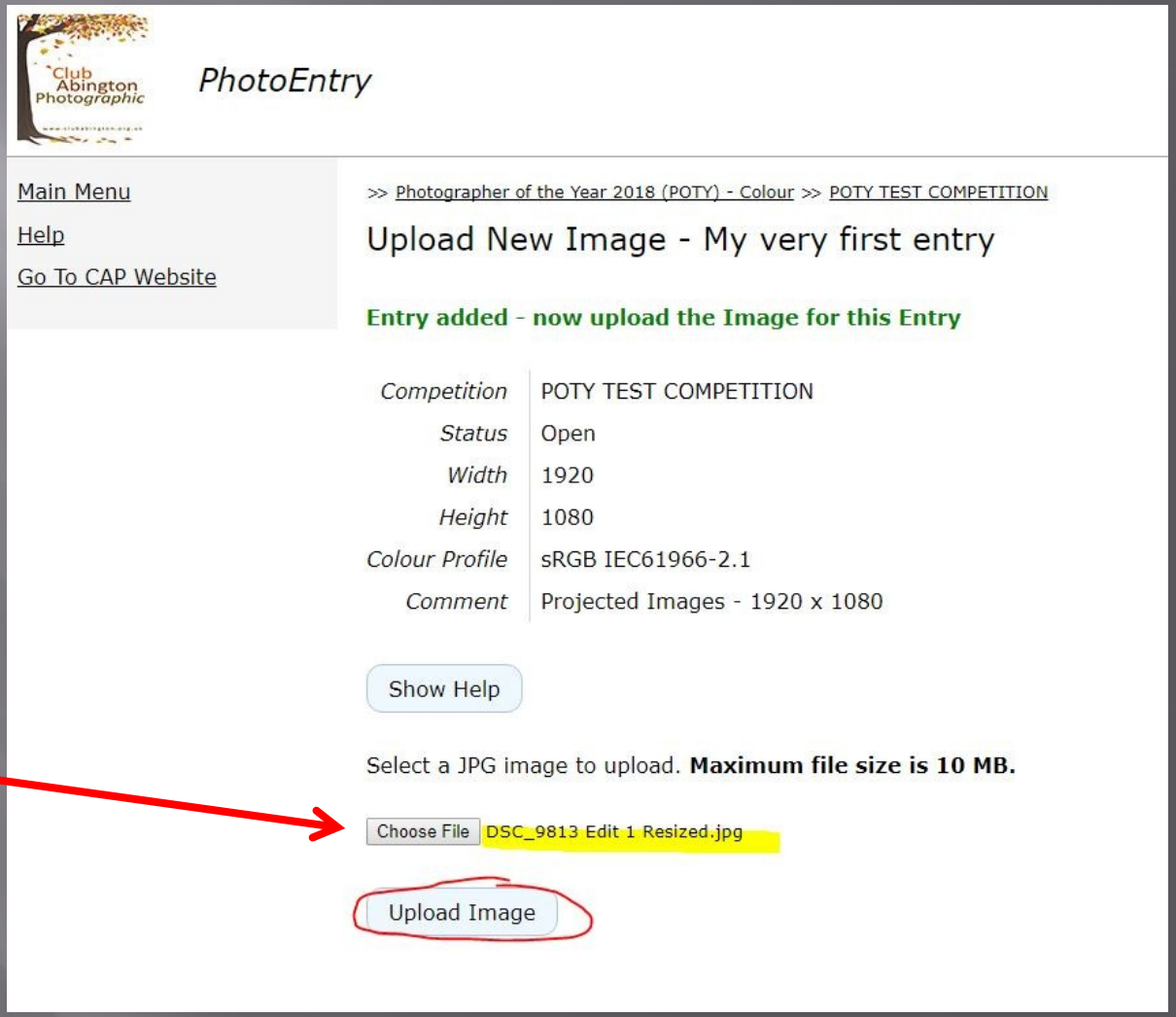


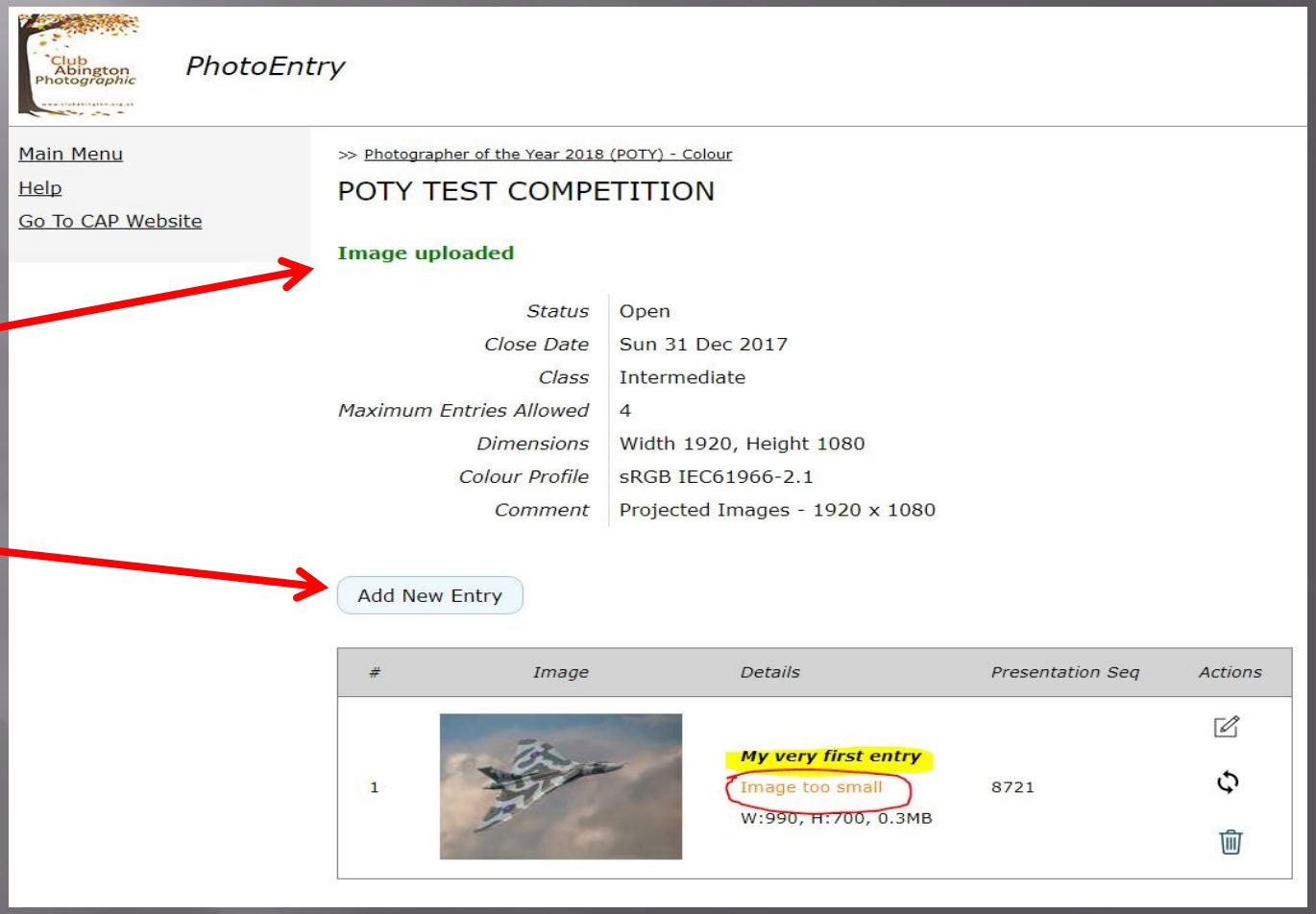
Image selected

Then click “Upload”



Confirmation

You can now enter another image in the "Test Competition"



Your image is uploaded.

Hover the cursor over the areas highlighted to see system comments (image size etc) and various actions available to you.

#	Image	Details	Presentation Seq	Actions
1		***My very first entry*** Image too small W:990, H:700, 0.3MB	8721	

Note

You can change the order your entries will be entered in the competition

You have reached the limit of 4 Entries in this Competition.

#	Order	Image	Details	Presentation Seq	Actions
1	↓		***A Brief Moment*** OK W:1920, H:1079, 1.5MB	1679	
2	↑ ↓		***Heading Home*** Image resized from low resolution upload W:1527, H:1080, 1.0MB (Orig: W:1899, H:1343, 1.0MB)	2777	
3	↑ ↓		***Indecision*** OK W:1527, H:1080, 1.4MB	9021	
4	↑		***Vulcan*** Image too small W:990, H:700, 0.3MB	5411	

Please try editing/ replacing / deleting entries so you become familiar with the system. (Note you will have to delete an entry after reaching the limit of 4 in this competition)

Note:

- Do not use the "Back Button" on your web browser. Use the menus instead.
- It is better if you re-size image as requested. Large files will be slower to upload.
- Note "Help" and "Go to CAP Website" at the top-left of screen.
- If at any time you encounter problems, PhotoEntry has a comprehensive help file which in the first instance should resolve most queries. Just click on the word 'Help' in the menu.
- You can log onto PhotoEntry at any time to change images or information text right up to the deadline. Once the deadline has been reached then the competition status will change to 'Closed' and no further changes can be made.
- As soon as a competition has been judged, more features will become available. (e.g. Results, league tables....)